**Team Assignment**

**Help File for Scrummage**

This file shows new users to Scrummage how to use the tool. It would be used as a reference that a new user might search by Category much like an indexed help file in WORD.

The description on the right gives the explanation relative to Scrummage and includes Screen shots where complexity warrants a photo. The total length of this assignment might be 20 -40 pages or so because of screen shots and explanations.

See the example under Burndown Charts below.

The major categories each have a description with some information as to how and why it is used. A sufficient explanation should be given so that a new person (Whether Product Owner, ScrumMaster or team member) to Scrum will know how to use Scrummage to manage its next scrum.

|  |  |
| --- | --- |
| **Index Category** | **Description and How to Use in Scrummage** |
| **Burndown Charts** | A Burndown Chart is a graph that shows on the vertical axis the quantity of work (either in hours or product backlog item units) remaining over time, which is shown on the horizontal axis. The general trend in the graph is to show the trend to which the time at which no work remains. In Scrummage, the Burndown Chart is shown in the Dashboard view of Hours remaining versus calendar time for the Sprint. |
| **Burnup Charts** |  |
| **Dashboard** |  |
| * Velocity |  |
| * Average Velocity |  |
| * Showing Sprints on |  |
| **Estimates** |  |
| * Hours |  |
| * Effort |  |
| **Ideas** |  |
| **Product Backlog** |  |
| * Creating |  |
| * Updating |  |
| * Prioritizing |  |
| **Release(s)** |  |
| * Creating new |  |
| * Add Sprints to |  |
| * Current |  |
|  |  |
| **Sprints** |  |
| * Creating |  |
| * Setting the backlog for |  |
| * Assigning who is on |  |
| * Goals |  |
| * Setting Current |  |
| * Starting |  |
| * Planning |  |
| * Completing |  |
| * Specifying dates for |  |
| * Viewing |  |
| * Committed hours for |  |
| * Deleting a |  |
| **Tags** |  |
| **Tasks** |  |
| * Creating |  |
| * Updating |  |
| * States of (Not started, In Progress, Testing, Done) |  |
| * Effort |  |
| **User Stories** |  |
| * Creating New |  |
| * At a glance names for |  |
| * Estimating size in story points for |  |
| * Acceptance criteria for |  |
| * Editing |  |
| * Associating to release |  |
| * Updating Acceptance tests for |  |